



Flagg Rochelle

COMMUNITY PARK DISTRICT

January 24, 2024 Request for proposal optional site visit meeting at 10:00 am

Welcome and thank you for your interest in the Helms Removal Project.

Introduction (gather business cards/contact information)

January 31, 2024 is the last day for questions. All questions asked & answers will be posted on the RFP located on our website as well as emailed out to those here.

I hope you find this meeting worthwhile, please feel free to ask questions at any time.

- All access during the project will take place here off Joanne Lane.
 - **Question:** Can access be granted off Jones/9th?
 - **Answer:** No, all access must be off Joanne Lane.
 - **Question:** Is the contractor responsible for repairs/damages to the entrance/driveway?
 - **Answer:** No, the contractor is responsible for staying on the asphalt drive and/or repairing the turf to its original state. The District will be responsible for any repairs needed to the asphalt drive (as outlined below in red).



- Removal of all track related asphalt surfaces and related subsurface materials. (imaged in dark orange and light orange) This includes jump pits and pole-vaulting track areas as well as sidewalks.
- Absolutely no damage or disturbance can be done to the football field throughout this project.
- All materials must be disposed of in an environmentally responsible manner.

- **Question:** What is the depth of the material to be removed?
 - **Answer:** Depth was unknown, so District staff removed a section for visual calculations.



- Replacement of a minimum of 5” of clean black topsoil as these areas have certainly compacted the soil and deprived it of any nutrients.
 - **Question:** Does only 5” have to be removed?
 - **Answer:** All asphalt must be removed along with a minimum of 7” of subbase. (Replacement of 5” of fill and 5” of clean black topsoil)
- An approved IDOT class 1 grass seed will be used as well as fertilizer and an erosion blanket.
- Alternate bid is requested for the south and east side fencing.

- February 5, 2024 at noon is the deadline and bid opening.
- Capital committee will review the bids and make a recommendation for approval to the board at the February 19th board meeting at The REC at 6:30 pm.
- All work must be completed by May 1, 2024.
 - **Question:** Is May 1 a firm date?
 - **Answer:** The District will extend 30 days. Work is to be completed by May 31, 2024 without subject to penalties.

Question: Will the District assist with locating of electrical, water, etc due to being private property? Is the contractor responsible for damages if unable to locate?

Answer: The District will do their best to locate and will be responsible for utilities non related to JULIE. The contractor will be responsible to contact JULIE for services (gas, etc).