

Department: Recreation  
Reports To: Aquatic Supervisor  
Classification: Part-Time, Non-Exempt, At-Will

### Summary

The Rochelle Park District is seeking lifeguards to be responsible for aquatic guarding and instruction as needed at The REC Center and Spring Lake Pool. District currently follows the American Red Cross Guidelines. Position offers flexible schedule.

### Qualifications

- Lifeguard, CPR, AED, First Aid Certified
- Must demonstrate vision capabilities of 20/30 corrected or best corrected. Lifeguards must wear corrective eye wear at all times to maintain 20/30 or better vision while lifeguarding.

### Essential Functions

- Cautions swimmers regarding unsafe activities and enforces facility rules.
- Rescues swimmers in danger of drowning and administers first aid.
- Determines chlorine content and pH value of water with water-testing kit and records readings.
- Cleans the pool deck area and locker rooms.
- Installs or removes lane lines and starting blocks.
- Has the ability to perform the physical and cognitive skills necessary to achieve and maintain a lifeguard and CPR certification as prescribed by the agency.
- Other duties as assigned.

### Marginal Functions

- The lifeguard must be able to perform life-saving techniques including in-pool rescues, CPR, AED administration and first aid under stressful conditions.
- Safety and Security – Use good safety awareness, judgment and follow policies; report potentially unsafe conditions; use equipment following manufacturer safety instructions; and follow agency ergonomic policies and procedures.
- Attendance/Punctuality – Demonstrate consistent attendance and on-time arrival.
- Dependability – Follow instructions and respond to management direction; take responsibility for own actions; keep commitments; and complete tasks on time or notify appropriate person.
- Professionalism – Approach others in a tactful manner; react well under pressure; treat others with respect and consideration; accept responsibility for own actions; and follow through on commitments.
- Interpersonal Skills – Focus on solving conflict, not blaming; listen to others without interrupting; keep emotions under control; maintain a positive attitude; and be receptive to constructive feedback.
- Teamwork – Promote and support work teams; put success of team above own interests; and support everyone's efforts to succeed.
- Customer Service – Manage difficult or emotional customer situations; respond to requests for service and assistance; and meet commitments.
- Planning/Organizing – Prioritize and plan work activities and use time efficiently.
- Judgment – Exhibit sound and appropriate judgment; support and explain reasoning for decisions; include appropriate people in decision-making process; and make timely decisions.
- Problem Solving – Identify and resolve problems in a timely manner; and develop alternative solutions.
- Oral Communication – Listen and get clarification; and respond well to questions.

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**Job Description: Lifeguard**

- Organizational Support – Follow policies and procedures.
- Technical Skills – Must maintain lifeguard and CPR certifications as prescribed by the agency.
- Performs other duties as assigned by supervisor.
- The District encourages its employees to “take ownership” of the District. As such, it is the responsibility of all Park District employees to pick up litter throughout the building, grounds and facilities of the District.
- Staff is expected to help with the successful implementation of programs, parks and services across program areas and between departments.

**Safety**

- All Employees will be responsible for implementing the policies and procedures that pertain to safety and health.
- Maintains a working knowledge of all general agency and departmental specific safety rules.
- Uses material-handling equipment or staff assistance when lifting and/or moving objects 50 lbs. or greater.
- Promptly reports any work-related or patron injuries to supervisor.
- Attends required safety program and in-service education meetings.
- Corrects unsafe conditions and/or reports them to supervisor.
- Must be able to use personal protective equipment based on job specific tasks.

**To Apply**

Please send resume and/or application to:

**Flagg-Rochelle Community Park District**

Attn: Aquatics  
802 Jones Road  
Rochelle, IL 61068  
mail@rochelleparkdistrict.org

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