

**FLAGG-ROCHELLE COMMUNITY PARK DISTRICT  
REGULAR MONTHLY BOARD MEETING  
August 16, 2010 6:30 PM  
Spring Lake Marina**

**Call to Order:**

- President Terry Dickow called the meeting to order at 6:34 PM.

**Roll Call:**

**Commissioners Present**

Terry Dickow  
Roger Bunger  
Kim Bear  
Al Rogers  
Steve Hudson  
John Dobbs

**Commissioners Absent**

Neil Swanson

**Staff Present:** Steve Liezert, Executive Director and Sarah Kilmer, Executive Assistant/Financial Manager.

**Approval of Agenda:**

- Commissioner Hudson moved to approve the agenda. Commissioner Rogers seconded the motion; the motion carried unanimously.

**Approval of Minutes:**

- Commissioner Dobbs moved to approve the Minutes of the Regular Meeting of July 19<sup>th</sup>. Commissioner Rogers seconded the motion; the motion carried unanimously.

**Comments from the Public:**

- Point of Order made by John Shank. Mr. Shank asked if the comment section had been voted to be moved to the end of the meeting.
- Commissioner Dickow stated the comment section had been voted previously to be moved, but it had been put on the approved agenda and must be followed.
- Resident Christy Seebach asked if the application for the vaulted restrooms had been completed in order to be brought before the planning commission.
- Mr. Liezert stated the variance had been applied for. The cost for the variance request was \$250.00.

**Directors Report-Executive Director Steve Liezert announced:**

- Drowning at Lake Sule last Friday.
- An individual fell and shattered her knee on the bike path yesterday.

- Will meet with Sam Tesreau from the City of Rochelle to see what can be done collectively to repair the problem area of the bike path.
- Last Friday was the final day for the seasonal workers. Looking at contracting to private individuals for some of the fall mowing.
- Lost a John Deere tractor that pulls the batwing two weeks ago. The tractor was taken to JD King in Kings for repair.
- Lost one of the Toro's for about a week, with maintenance problems.
- The Port-a-potties at the Band shell were removed after a second attempt at burning. Video surveillance has been put in place. Porta John has replaced the porta-potties with two more. No handicap porta-potty was put in place, due to the expense of replacement.
- After the first burning, three arrests were made. The Park District will receive \$4,299.96 from the insurance company. After litigation is complete the Park District may receive more.
- Vandalism continues at many of the parks.
- Working with the Ogle County Juvenile Justice Council. Last Friday there were five girls that worked at Skare Park; supervised by someone from the Juvenile Justice System. When they were finished working the girls had a meeting with Mr. Liezert. Mr. Liezert read apology letters written by a couple of the girls who had vandalized one of the Hillcrest parks.
- In the process of modifying the pool at the Hickory Grove facility for the Virginia Graham Baker act, there were some delays. Progress continues. The wood in the sauna was stripped and replaced.
- Completed the remodeling project at Teen Town. The floors will be worked on through the winter months.
- Completed painting at Skare Homestead. An event to celebrate and congratulate the young man who completed the work will be held. The Plexiglas remains to be replaced with unbreakable real glass.
- The maintenance shed floor, at the district office, is now being poured.
- Spring Lake closed Sunday. A staff picnic was held last Saturday at Spring Lake. The Spring Lake season was very successful.
- The Flagg-Rochelle Community Park District is the "green team" for the Lincoln Highway festival. Kids from Focus House and the Juvenile Justice System will be used to help in the cleanup efforts at the festival. The Flagg-Rochelle Community Park District will have a booth selling the Fuzz that Wuz stuffed animals. The animals are made from 100% recycled plastic bottles. Sunday the Flagg-Rochelle Community Park District will be in the parade handing out Frisbees and doggie bags.
- A short discussion took place between commissioners and Mr. Liezert concerning contracting out for mowing.

**Presidents Report-President Dickow announced:**

- Went to two committee meetings.
- Had a meeting with Mr. Liezert and representatives from the Comfort Inn. Steve will be following up with that.

### **Committee Reports:**

- **Finance Committee- John Dobbs announced:**
  - The beginning bank balance; \$2,249,636.79
  - Total Checks written; \$246,635.49
  - Payroll checks; \$60,027.30
  - Revenue; \$80,083.99
  - Ending bank balance; \$2,082,370.00
  - Announced some of the larger checks written.
  - Commissioner Rogers moved to approve the treasurer's report. Commissioner Bunger seconded the motion; the motion carried unanimously.
- **Buildings, Grounds and Maintenance- Commissioner Rogers announced:**
  - A committee meeting was held on August 10<sup>th</sup>. Topics of discussion were as follows:
    - Park Conditions.
    - Painting of the shelters.
    - Signage for the parks.
    - Removing playground equipment.
    - Parking lots.
    - Grass catchers.
    - Tabled items:
      - ❖ Redirection for VFW.
- **Recreation Committee- Commissioner Swanson absent:**
  - Information provided in the board packet.
- **Development and Planning Committee- Commissioner Dobbs announced:**
  - A committee meeting was held on August 12<sup>th</sup>.
  - Marianne Swanson stepped down from her position in the committee.
  - Looked over the OSLAD grant. The grant application came back due to a flood plain issue. The issue was taken care of. It doesn't look like that will affect the chances of the grant.
  - Looked at the plans of the community campus.
  - Looked at a design for buildings that will be going up over the next couple of years at Skare Park.
- **Personnel Committee:**
  - Nothing at this time.
- **Policy Review Commissioner Bear announced:**
  - Nothing at this time.

### **Old Business:**

- No old business.

### New Business:

- **Approve Cumulative Budget and Appropriation Ordinance:**
  - Commissioner Rogers made a motion to approve the cumulative budget and appropriation for fiscal year 2010-2011. Commissioner Dobbs seconded the motion; Ayes: Commissioner Bear, Commissioner Rogers, Commissioner Dobbs and Commissioner Dickow. Nays: Commissioner Bunger. Abstain: Commissioner Hudson; The motion carried.
- **Approve Bid of \$8,985.00 for Applying Gel-Coat to the Spring Lake Slide:**
  - After a brief discussion Commissioner Rogers made a motion to approve the bid of \$8,985.00 to apply gel-coat to the Spring Lake slide. Commissioner Dobbs seconded the motion; the motion carried unanimously.
- **Approve purchase of Kubota RTV 1140 CPX Utility Vehicle for \$12,300.00:**
  - After a lengthy discussion, Commissioner Rogers made a motion to approve the purchase of the Kubota RTV 1140 CPX utility vehicle at \$12,300.00. Commissioner Dobbs seconded the motion; Ayes: Commissioner Bear, Commissioner Rogers, Commissioner Dobbs and Commissioner Dickow. Nays: Commissioner Bunger and Commissioner Hudson; The motion carried

### Consent Calendar:

- No items to present at this time.

### Correspondence

- Commissioner Rogers read four thank you letters the Park District had received.
  - A thank you letter from Ruth Carver, Executive Director of HOPE concerning the donation of twenty one-day passes for Spring Lake was read.
  - A thank you letter for the Hospital Auxiliary rummage sale was read.
  - A thank you letter from Carol Rice concerning the good condition of Memorial Park (for her event) was read.
  - A thank you letter from FNB Relay Team concerning the donation for relay for Life was read.
- Mr. Liezert played a recording from "Let the People Know." A caller had called in to say Atwood Park had looked good for the Fourth of July celebration.

### Dialogue

- Commissioner Dickow reminded the public there would be a Round Table on Thursday night at the Spring Lake Marina from seven to eight in the evening.

### Comments from the Public:

- Resident Jerry Seebach asked if the cost of the Kubota would be a capital expense.
  - Commissioner Dickow stated the Capital Improvement Fund would be used.

- Mr. Liezert explained the bond stated the money could be used for capital equipment to improve the parks.

**Adjourn to Executive Session**

- President Dickow requested a motion to go into executive session to discuss land acquisition. President Dickow stated there would be no action taken after the executive session.
- Commissioner Rogers moved to adjourn to the executive session to discuss land acquisition at 7:44 PM. Commissioner Hudson seconded the motion; the motion carried unanimously.

**Reconvene to Regular Session**

- President Dickow stated the Board of Commissioners had reconvened to regular session at 8:18 PM.
- No action Taken

**Adjourn**

- There being no further business to conduct; Commissioner Hudson moved to adjourn the meeting at 8:19 PM. Commissioner Dobbs seconded the motion; the motion carried unanimously.



Sarah D. Kilmer, Recording Secretary  
Flagg-Rochelle Community Park District



Terry Dickow, President  
Board of Commissioners  
Flagg-Rochelle Community Park District

September 20, 2010  
Date Approved